

Abbey Lane Primary School Wraparound Care Statement

From September 2016, all parents /carers of children in Reception up to Year 9 have the right to request that the school their child attends considers establishing wraparound care. This includes early morning 'breakfast club' provision as well as after-school childcare which extends beyond the end of the school day during term time.

Timetable and process for requests

Annual request window	First 2 weeks of Autumn 2 (This is usually the first 2 weeks of November, following October half term)
Consideration of requests	Spring 1 (the half term immediately following the end of the Christmas break up until the start of the February half term break)
Response to requests	The end of the first week in March

The Parental 'Right to Request' in Practice (The process):

- Parents have the right to request wraparound care during Autumn 2. **Requests made outside of this timeframe will not be considered.** The provision, if adopted, would seek to commence from September of the following academic year.
- The request should state clearly the type of childcare required i.e. age of child/children, days, hours of the day i.e. Wednesday, Thursday 3:30pm to 5:30pm, and for how long i.e. one term or an academic year.
- All requests should be in writing, dated and addressed for the attention of the Headteacher
- There is a threshold of 10% of the current school population (this would mean between 58 and 63 children)
- If the threshold is not met, then the school will confirm this in writing within 3 weeks of the deadline for requests.
- If the threshold is met, the school will consider the requests within the Governing Body and gauge wider demand across the school community.
- The school will make a decision relating to the demand of the requests and inform parents of this decision.
- There will be no right to appeal the decision of the Governors. However, if parents consider that the application process has not been followed correctly, they can make a complaint to the school via its Complaints Procedure (this is available on the website).

The following issues will inform the consideration of requests from parents/carers

- The level of demand for wraparound care (We have a threshold set at 10% of the school population)
- Whether there are nearby schools/academies who would be interested in collaborating to offer wraparound care
- Whether there is suitable space within the school to run the wraparound provision at the times requested. This needs to take into account the existing plans to use space for academic or sports clubs and the need for ongoing building or maintenance work.
- Practical issues such as site security, cleaning etc.
- Whether there is existing similar provision available locally
- Whether there is sufficient leadership capacity to manage the provision
- Whether there is evidence of value for money